



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, NOVEMBER 7, 2018 1:30 PM
Council Chambers

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on November 7, 2018 at 1:30 p.m.

COUNCIL PRESENT:

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Karen Aranha, Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Blackmore calls the meeting to order at _____ p.m.

2. APPROVAL OF AGENDA

#2018-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated November 7, 2018 be accepted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
--------------------	--------------------	----------------------

Conflict of Interest Reporting Form

[03 00 CONFLICT OF INTEREST REPORTING FORM 2018](#)

4. DEPUTATIONS AND PETITIONS

- Presentation of Recognition Awards – Reg Clark, Mark Johnson, Sheila McCahon, Barbara Pinnell, Lynda Refoir

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – October 24, 2018

[05 01 Minutes 2018 October 24](#)

#2018-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of Council dated October 24, 2018 be adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

Vouchers for October 11 to October 31, 2018 to be presented

07

#2018-

Moved by _____

Seconded by _____

THAT accounts as presented by the Treasurer in the amount of \$585,292.49 be received.

8. ACTION CORRESPONDENCE

1. Seminar/Training Request form for Live Fire Truck Training for Logan Little on November 17, 2018

08 01 Logan Little Course Application

#2018-

Moved by _____

Seconded by _____

THAT the training request for Live Fire Truck Training for Logan Little on November 17, 2018 is approved.

9. STAFF REPORTS

- a. Fire

b. Administration

1. Gerber's – Site Plan Agreement

[09 b 01 Gerber Site Plan](#)

#2018-

Moved by _____

Seconded by _____

THAT the necessary by-law be enacted authorizing the Mayor and the CAO-Clerk to execute the Site Plan Agreement with Gerber Electric, for the redevelopment of lands located at 278 Elizabeth Street, Glencoe, subject to legal clearance; and

THAT Council approve the removal of the 'Holding' on the property development by by-law.

2. Holiday Season Office Hours 2018-2019

[09 b 02 2018 Holiday Schedule](#)

#2018-

Moved by _____

Seconded by _____

THAT council approve Holiday Season closure for the Municipal Office at 153 McKellar Street, Glencoe from December 24, 2018 to January 1, 2019, inclusive.

c. Building

d. Finance

1. Adjustment of Property Taxes

[09 d 01 Tax Adjustment14](#)

#2018-

Moved by _____

Seconded by _____

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-000-030-04700-0000 by \$226.00 in accordance with MPAC's recommendation.

e. Facilities and Recreation

f. Public Works

1. Request for Apportionment of Drainage Assessment Due to Severance of Land

[09 f 01 PW Report to Council Apportionments Nov 2018](#)

#2018-

Moved by _____

Seconded by _____

THAT Council pass a resolution approving the apportionment of drainage assessments on the Stevenson Drain.

2. Verbal Report on Seasonal Part-Time Public Works Employees

10. REPORTS OF COMMITTEES

1. Lower Thames Valley Conservation Authority

1. Board of Directors Meeting Minutes – October 18, 2018

[10 01 01 LTVCA BD101818_Final](#)

2. Thames – Sydenham and Region Source Protection Region Minutes – October 18, 2018

[10 01 02 LTVCA T_S&R SPA Minutes_October 18_2018](#)

#2018-

Moved by _____

Seconded by _____

THAT the Lower Thames Valley Conservation Authority Board of Directors Meeting Minutes and Thames-Sydenham and Region Source Protection Region Minutes, both dated October 18, 2018 are received.

2. Communities in Bloom Minutes – July 26, 2018

[10 02 CiB Minutes 2018 July26](#)

#2018-

Moved by _____

Seconded by _____

THAT the Communities in Bloom Minutes dated July 26, 2018 are received.

3. Tri-County Water Board Meeting Package for October 23, 2018 including minutes from the July 24, 2018 meeting

[10 03 tricounty water](#)

#2018-

Moved by _____

Seconded by _____

THAT the Tri-County Water Board meeting package for October 23, 2018 including minutes from the July 24, 2018 meeting is received.

11. UNFINISHED BUSINESS

12. INFORMATION CORRESPONDENCE

1. Santa Claus parade letter from the Agricultural Society

[12 01 AgSocietyLetter](#)

2. Industry funding for Municipal Blue Box Recycling for the second quarter of the 2018 Program Year

[12 02 blue box](#)

3. Letter regarding 1845 Longwoods Road

[12 03 Sojak letter](#)

4. Thank You Notes from GDHS Graduation Award Recipients

[12 04 thankyou gdhs students](#)

#2018-

Moved by _____

Seconded by _____

That the information correspondence items are received and filed.

13.

A. COUNCILLORS COMMENTS AND ENQUIRIES

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

B. NOTICE OF MOTION

Councillor Aranha is anticipated to present a recommendation concerning the Oath of Office for councillors.

#2018-

Moved by _____

Seconded by _____

THAT the Oath of Office setting out council oath, duties and responsibilities be received by each member of council for the next term in a frame.

14. NOTICE OF FUTURE MEETINGS (subject to change)

- November 21, 2018 – Council – 7:00 p.m. **if required**
- November 28, 2018 – Council/Planning – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

No closed session anticipated

16. BY-LAWS

1. By-law No. 2018/

[16 01 Site Plan Agreement 278 Elizabeth St Gerber](#)

Being a by-law to authorize the Mayor and the CAO-Clerk to enter into a site plan control agreement with Gerber Electric Ltd. on property known municipally as 278 Elizabeth Street, Glencoe, ON

2. By-law No. 2018/

[16 02 Removal of Holding Zone Gerber Elizabeth St](#)

Being a by-law to amend By-law 2011/065 being the Zoning By-law of the Municipality of Southwest Middlesex – Lots 40, 41 and 42, Registered Plan 314, Village of Glencoe

3. By-law No. 2018/

[16 03 ConfirmingNovember07MtgBylaw](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (November 7, 2018)

#2018-

Moved by _____

Seconded by _____

That By-law No. 2018/ to By-law No. 2018/ be given first, second, third and final readings.

17. ADJOURNMENT

The Mayor adjourned the meeting at _____ p.m.